**BOARD OF DIRECTORS MEETING MINUTES**

Thursday, January 27,2022

4:45PM—Spirit Room Dawn’s Office

**Next Meeting**: Thursday, March 31,2022

**Present: Kim Bromley,** Steve Makela, Dawn Morgan, Meghan Duda, Karen Perry Anderson, Hollie DeFrancisco

Call to Order **4:10pm by Kim Bromley, President**

**Secretary’s Report**

Approval of Minutes – Due to a technology issue we were not able to provide minutes or an agenda for the board

**Treasurer’s Report**

Technology issues presented us from having this information

**Executive Director Report**

**Due to our technology issue we didn’t have an official agenda and tried to present information to the board that we thought was pertinent to cover.**

* + Technology issues! – Hollie’s computer presented with the blue screen of death and had to be sent for repair. Swiftly followed our phone handsets stopped working and refused to ring. As if that wasn’t enough our color printer (which was the only printer we were currently working with,) malfunctioned. According to Microsoft it is a print head malfunction that they won’t repair because it is no longer under warranty. We purchased another printer, but because of the printer shortage it didn’t have a scanner and was terrible. We returned that one for another one, but the ppm (pages per minute) is slow, and it can’t print great quantities without overheating. We’ll be returning that one and purchasing yet another one.
	+ Big Read Exhibition – There was a lot of miscommunications between us and Laura Youngbird for the creation of this exhibit. She didn’t create a prospectus to present to artists, far fewer artists were contacted for participation, and information shared has been disorganized at best. Karen mentioned she had suggested several artists for participation, but it appears that they were never contacted. It has been decided in the future we will present our own prospectus and Jotform for any curated exhibits no from an organization.
	+ Joy Harjo’s visit! – We have been in constant contact with her agent and office. Joy has been cautious about adventuring out into public and will be ordering room service for her meals. She will be arriving at 10pm Sunday evening and will leave at 5:15am Tuesday morning. Zenas and Dawn will pick her up. Zenas will transport her to her events and her hotel.
		- The meet and greet with Native youth fell through, we never received any response in spite of Dawn’s best efforts to contact them. Dawn decided we would have a meet and greet at the Spirit Room with poets, writers, and Native Americans in the community by invite only. She has been working on the invitation list. The group will be very small, about 10-15 people, from 2-3pm at the Spirit Room.
		- The Plains Art Museum has misinformation about Joy’s event on their website and their brochure. It appears they have copied the information from Denise’s event. They have been contacted to make corrections.
		- The program for Joy’s event:
			* 6:30-7:00pm – Max Johnk + Allweather performance
			* 7:00-7:45pm – Joy Harjo will share some of her favorite works and discuss the inspirations and historical contexts.
			* 7:45 – 8:815pm – Q&A
			* 8:15 – 8:30pm – Closing remarks
			* 8:45pm – Zenas will take Joy back to her hotel
			* Ideas for food? – lefse, krumkake, wine bar?, rosettes (nothing has been decided yet.) Joy doesn’t really like sweets or red meat. She follows a pescatarian diet.

**Administrative Assistant Report**

* NEA ARP Grant – $50,000 – we didn’t get funded. There were 7,500 eligible applicants, 568 of which received grants.
* NDCA ARP Grant - $13,300, we were approved for $13,000. This will go towards Operational expenses (Dawn’s salary, rent, and utilities for 6 months,) and to purchase a new tablet and hands-free microphone to improve the quality of our live streams.
* Gallery management – With the boom of events that have been taking place, the additional grant research, and overall administrative duties necessary for the Spirit Room, managing the gallery duties has become overwhelming. Would one of Kim or Meghan’s students be interested in volunteering or interning to handle these duties?
	+ Kim suggested he could have Kelly put out an email to the students.
	+ Meghan will reach out to Raquel Mellagaard, her old assistant, who she thinks would enjoy being involved in the gallery and possibly the board.

**Exhibition Update:**

* Upcoming Exhibitions:

Gallery I and II - Jan 17, 2022 - February 26, 2022

Reception: Thursday, January 20 5-7pm

* + - NEA Big Read Group Exhibition

Gallery I and II - February 28 - May 14, 2022

* + - The Great Winter Crow Show
		- Reception: March 3 5-7pm
	+ Lotus – February 28, 2022 - May 14, 2022
		- Niam Brain Services Group Exhibition

Gallery I - May 16 - July 2, 2022

 No one currently scheduled

Gallery II - May 16 - July 2, 2022

* + - Mark Pagenkopf ( a member of Niam Brain Services)

**Adjourn – 5:20pm. Karen made a motion. Steve 2nd. All agreed.**